

Tenant Application Form

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Give the same form to every applicant. Asking everyone the same questions turns the decision into a comparison rather than a feeling. Completion is voluntary — a blank field is information too.

Date of application

Property applied for

Intended move-in date

Tenancy length sought

Applicant

Full name	Phone	Email	Year of birth

Other occupants

Full name	Relationship	Age	Notes

Income and employment

Employer / occupation	Time in role	Monthly net income	Proof available?

Previous tenancy

Previous address	Length of stay	Landlord / contact	Reason for leaving

Additional information

- ☐ Pets
- ☐ Smoking in the property
- ☐ Guarantor available
- ☐ Deposit payable up front
- ☐ Previous landlord may be contacted for a reference

Anything you would like to add

Three notes for the landlord

- Give the form to EVERY applicant. Using it selectively breaks the comparison and is not fair.
- Screen on documents and history, never on who the person is. Objective criteria both predict better and protect you — fair-housing rules prohibit selecting on protected characteristics.
- This form holds personal data: keep it only for the selection period and destroy the forms of applicants you do not take.

Rent, tenants and expenses in one place — RentMind, first 2 properties free

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